

09 March 2020

TO : Lasallian community

FR : Br. Bernard S. Oca FSC
Chancellor

RE: A.C.T. Bulletin # 6: Self-quarantine

The Department of Health (DOH) reported several cases of localized transmission of COVID-19 in Metro Manila since March 6, 2020.

In light of this new development, we enjoin all students who may have been in situations where contact with reported COVID-19 infected persons is possible, to inform their department chairs and/or associate deans through email or phone, and provide full details about the circumstances of possible contact.

Meanwhile, we ask these students to not come to school until they receive further advise from their associate dean. These students shall be on special leave and take their classes online.

The department chairs and associate deans shall report these to the Vice Chancellor for Academics.

Faculty members and staff in similar situation must report their circumstances to their department chair or unit head, and go on special leave until further advice. Department chairs and unit heads shall report these to the Vice Chancellor for Academics.

A special committee has been constituted to assess these circumstances and provide the appropriate response and/or advice.